



KAMINENI INSTITUTE OF DENTAL SCIENCES

Sreepuram, Narketpally, Nalgonda (Dt.) - 508 254



*(Accredited with 'A' Grade by NAAC)
ISO 9001, 14001 & 50001 Certified*

Recognized by the Government of India Vide Letter No: F. No. V-12017/43/2001-PMS/DF Dated: 31st January 2007
Affiliated to K.N.R University of Health Sciences, Warangal, Telangana

Ref. No.:

Date :

CODE OF CONDUCT

This policy indicates the standard procedures and practices of the **Kamineni Institute of Dental Sciences** for all students enrolling with the Institute for pursuing undergraduate, internship and post graduate dental courses. All students must know that it is necessary upon them to abide by this Code of Ethics and Conduct and the restrictions flowing from it. The Institute endeavour by means of enforcing this Code is to pioneer and administer a student discipline process that is equal, meticulous, quick and efficient; and providing a system which promotes student growth through individual and collective responsibility. All Students are informed to be well known with this code.

1. JURISDICTION

1.1 The Institute shall have the jurisdiction over the conduct of the students enrolling/enrolled with the Institute for pursuing undergraduate, internship and post graduate dental courses and to take awareness of all acts of misconduct including incidents of ragging or otherwise which are taking place on the Institute campus or in connection with the Institute related activities and functions.

1.2 Institute may also exercise jurisdiction over conduct which occurs off-campus violating the ideal student conduct and discipline as laid down in this policy and other regulations, as if the conduct has occurred on campus which shall include;

a) Any violations of the Sexual Harassment Policy of the Institute against other students of the Institute.

b) Physical assault, threats of violence, or conduct that threatens the health or safety of any person including other students, staff, non-teaching staff of the Institute.

c) Use of weapons, explosives, or destructive devices in / off- campus

d) Manufacture, sale, or distribution of prohibited drugs, alcohol etc.

2. Ethics and Conduct

2.1 This Code shall apply to all the students enrolling/enrolled with the Institute for pursuing undergraduate, internship and post graduate dental courses that has or may have serious consequences or adverse impact on the institute's interests or reputation.

2.2 At the time of admission, each student must sign a statement accepting this Code and by giving an undertaking that

a) he/she shall be regular and must complete his/her studies in the Institute with the required percentage of attendance as per with the guidelines of university.

b) In the event, a student is forced to discontinue studies for any legitimate reason, such a student may be relieved from the Institute subject to written consent of the Principal and as per the rules existing at that time.

c) As a result of such relieving, the student shall be required to clear pending hostel / mess dues and if a student had joined the Institute on a scholarship, the said grant shall be revoked.

2.3. All students must be away from indulging in any form of misconduct including in any activity off-campus which can affect the Institute's interests and reputation like any act of discrimination either physical or verbal, intentionally damaging, the property of other students and/ faculty members/institution.

The following points are also taken very seriously-

a. Unable to produce the identity card, issued by the institute, or refusing to produce it on demand by campus security guards

b. Inappropriate type of attire within the institute as against the prescribed to the course.

c. Organizing meetings and processions without permission from the Institute.

d. Accepting membership of religious or terrorist groups banned by the Institute/Government of India

e. Unauthorized possession, carrying or use of any weapon, ammunition, explosives, or potential weapons, fireworks, contrary to law or policy.

f. Unauthorized possession or use of harmful chemicals and banned drugs

g. Smoking on the campus of the Institute

h. Possessing, Consuming, distributing, selling of alcohol in the Institute and/or throwing empty bottles on the campus of the Institute

i. Parking a vehicle in a no parking zone or in area earmarked for parking other type of vehicles

j. Rash driving on the campus that may cause any inconvenience to others

k. Theft or unauthorized access to others resources

l. Misbehaviour in the class room, departments, with colleagues, staff or during any activity of the Institute is not allowed. Students should not use mobile phones in the college premises.

k. Students are expected not to interact, on behalf of the Institute, with media representatives or invite media persons on to the campus without the permission of the Institute authorities.

m. Students are directed not to use the social media to post any comments about the Institute that will damage the reputation of the Institute.

n. Students should abide by the rules and regulations set by the librarian

2.4. Students are responsible for their personal belongings including laptops, mobiles, handbags, books etc. The college is not responsible for the loss of personal property. Students are advised not to bring large sums of money, jewellery or other valuables to the college.

If there is a case against a student for a possible breach of code of conduct, then a committee will be formed to recommend a suitable disciplinary action who shall inquire into the alleged violation and accordingly suggest the action to be taken against the said student.

3) Students should not indulge of cheating in any form- like

(a) Copying during examinations, theses or manuscripts.

(b) Allowing or facilitating copying, or writing a report or taking examination for someone else.

(c) Altering previously evaluated and re-submitting the work for re-evaluation

(d) Signing another student's name on an assignment, thesis or attendance sheet

(e) Proxy of attendance during examinations, class room or practical's

4) **Sexual Harassment-**

Students should note that sexual misconduct or harassment encompasses a range of conduct, including but not limited to sexual assault, unwanted touching or persistent unwelcome comments, e-mails, or pictures of an insulting or degrading sexual nature, which may constitute harassment, which shall depend of the circumstances of each case. Such cases will be dealt as per the existing law and in consultation Police department.