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Recognized by the GOI Vide Letter No: F. No. V-12017/43/2001-PMS/DF Dated: 31st January 2007
Affiliated to K.N.R University of Health Sciences, Warangal, Telangana.

MENTOR & MENTEE COMMITTEE MEMBERS

Designation	Name	Contact No
PRINCIPAL	DR.P.MAHESH	9490166144
UG COORDINATOR	DR.ANULEKHA C.K	8121319805
I YEAR INCHARGE	DR.G.DEEPTHI	7799357588
II YEAR INCHARGE	DR.M.MANASA	8919326465
III YEAR INCHARGE	DR.M.UDAYINI MONICA	7032636693
IV YEAR INCHARGE	DR.P.ARCHANA	9618956456

RESPONSIBILITIES OF MENTOR & MENTEE COMMITTEE

A mentor committee typically has several key responsibilities, like academic, professional and improving communication and interpersonal skills. The mentors are divided under the year incharges. Each mentor has 10 to 15 mentees allotted under them who would counsel the mentees once in every 15 days. The problems reported by the mentees would be conveyed through the mentors to year incharges and then to UG coordinator. There is a meeting of the year incharges and UG coordinator once in every week to resolve any issues. The report made on mentor mentee meetings is mailed to Principals office by UG coordinator on regular basis. Principal deliberates on persisting problems with the concerned authorities.

Here are some general responsibilities that a mentor committee will have:



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1. Set Clear Expectations

- The committee defines the roles and responsibilities for both mentors and mentees.
- The committee also sets the measurable goals for the mentorship program to ensure success.

2. Monitor Progress

- Regularly check on the progress of mentoring relationships.
- Ensure mentees are meeting goals and that mentors are providing the expected level of guidance.

3. Evaluate the Program

- Assess the effectiveness of the mentorship program regularly.
- Collect feedback from both mentors and mentees to identify areas for improvement.
- Make adjustments as necessary to ensure the program remains beneficial.

4. Promote Professional Development

- All mentors are directed to encourage their mentees to take part in all development activities such as workshops, seminars, or skill-building events.
- All mentors will interact with their mentees every fortnight and support, encourage their mentees in achieving their personal and professional goals.
- All mentors will act as mediators, if conflicts arise between mentees of other mentors
- All mentors will use all their experience such that they effectively guide and support their mentees.

5. Maintain Program Integrity

- All the mentors will ensure that the mentorship program adheres to ethical guidelines and standards.
- All the mentors are also authorised to address any issues related to bias, unfairness, or lack of professionalism within the student community and other faculty.



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6. Celebrate Success

- The mentors will recognize the achievements of their mentees, highlighting their success stories and progress.
- The mentors are also empowered to organize events to celebrate the milestones of their mentees and showcase the impact of the mentoring.

7. Continuously Improve

- Analyse program data to look for trends and areas for future development.
- Adapt the mentorship approach based on feedback, to make the program more effective and improve the students' performance.

In essence, the mentor committee is responsible for ensuring that the mentorship process is structured, effective, and fulfilling for both mentors and mentees.



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